Affiliate Leadership Succession Checklist

Recommendation: Complete at the start of the each board year

☐ Succession Friendly Board Structure

☐ Policy and Procedure Manual
  o Organization Structure
  o Leadership Succession Policy

☐ Board Able to Articulate Vision and Goals

☐ Clear Understanding of Member Perception of Culture

☐ Leader/Culture Marketing Plan

☐ Current and Future Gaps Identified

☐ Key Talent Assessment

☐ Mentor/Mentee Plan

☐ Engagement Plan of Potential Volunteers

☐ Timeline Developed

Names of Potential Future Leaders: ______________________________________________________

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