Rapid-Fire Session Presenter Orientation Webcast

June 12, 2019
Why Rapid-Fire Sessions?

• Provide an alternative format for learning*
• Multiple formats of education increase impact
• Leveraging the expertise of the attendees
• Opportunity for interaction with peers

*Executive Summary: Effectiveness of Continuing Medical Education: American College of Chest Physicians Evidence-Based Educational Guidelines
COL Lisa K. Moores, MC, USA, FCCP, Ed Dellert, RN, MBA, Michael H. Baumann, MD, MS, FCCP and Mark J. Rosen, MD, FCCP
Chest. 2009;135(3_suppl):1S-4S. doi:10.1378/chest.08-2511
• The Program Planning Committee identified your submission as an opportunity to go beyond the standard didactic lecture.
• The Program Planning Committee identified you as a dynamic presenter and facilitator.
Planning for Your Presentation

• Create a session that will:
  ▪ Provoke discussion among attendees.
  ▪ Leverage the expertise of professionals in your session.
  ▪ Create a unique opportunity to learn from each other.
  ▪ Actively encourage best practice sharing and new ideas.
Presentation Format

- Each topic will have 45 minutes
  - 15 minutes – presentation with 15 slides MAX
  - 20 minute discussion
  - 10 minute wrap-up
  - Time limits will be strictly enforced by session moderators to ensure all topics have maximum time.
  - The session moderator will keep sessions flowing, assist with presentation transitions, and introduce speakers. There will be one moderator per session room.
Building Your Presentation

Presentation: 15 minutes – 15 slides max

- **Slide 1**: Title Slide
- **Slide 2**: Financial Disclosures
- **Slides 3 – 14**: Content
- **Slide 15**: 3 – 5 Discussion Questions
Discussion

Discussion: 20 minutes

- Discussion questions should:
  - Provoke thoughtful discussion
  - Leverage the board expertise in the room

- Facilitate and rotate through the room identifying hot issues to address or discussion points that need clarification.

- Facilitator may interject to provide insight or take the discussion to a new level.
Discussion Questions

Provoke, Inspire, Leverage, Focus.

• What is the largest barrier? How can we as a team overcome that barrier?
• In a perfect world, what would your care of this patient look like? How do we get there?
• What is one thing you can do immediately tomorrow at your center to make a change in this area?
• Has anyone at your table had success?
Presentation Wrap-Up

10 Minute wrap-up will be led by the presenter(s)

- Identify hot topics.
- Highlight interesting discussions.
- Encourage the conversation to continue after the session.
- Moderator will call “time” and bring up next speaker.
Session Moderators

• Moderator Responsibilities:
  ▪ Session time management
  ▪ Speaker introductions
  ▪ Facilitate Q&A

• A moderator will be assigned to your session room by AACVPR Headquarters.
Presentation Room Set-Up

- Chairs are arranged in rows slanted in a V shape and separated by a center aisle. They face the head table or speaker.
- Productive large group setup with speaker as focal point
Upcoming Deadlines

• **SPEAKER DISCLOSURE**: AACVPR must show its accreditor that everyone in a position to control the content of an education activity has disclosed all financial relationships with any commercial interest to them. All disclosure information provided to AACVPR are reviewed to ensure that no conflicts of interest exist. All Annual Meeting presenters must complete the speaker agreement and disclosure survey. [Click here](#) to submit your Annual Meeting disclosure by **5PM CT on Friday, June 7**.

• **SPEAKER BIO**: Speakers bios are used by moderators to introduce your presentation. You will also have the opportunity to include a bio for the 34th Annual Meeting mobile app. [Click here](#) to enter your bio by **5PM CT on Friday, June 7**.

• **ADVANCED SLIDE SUBMISSION**: AACVPR will conduct a thorough review of all presentation slides for conflict of interest and copyright violations. Again, we ask you obtain permission for any copyrighted materials used in your presentation. AACVPR will additionally provide a PDF* copy of your submitted slides to Annual Meeting registrants. In order to conduct this review and provide handouts to attendees, slides are due to [speakers@aacvpr.org](mailto:speakers@aacvpr.org) no later than **Friday, August 9, 2019**.

*Please note that AACVPR will not provide hard-copy handouts to attendees.*
Questions?

• Visit the **Annual Meeting Speaker Resource** page for additional information regarding speaker benefits, presentation materials, and deadlines!

• **Final presentation slides are due to speaker@aacvpr.org** by **Friday, August 9**.
Contacts

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