Steps when completing your CCRP Recertification Application

Step 1.
Click [here](#), and select apply now. If you are not already logged into your AACVPR Profile, you will be prompted to login.

**CCRP Re-certification**

The purpose of renewal of certification is to assure a level of continued competence through the ongoing enhancement of knowledge and skills in the field of cardiac rehabilitation. A three-year certification cycle has been established to maintain current knowledge with the ever-changing aspects of cardiac rehabilitation.

**Recertification Application Fees**

AACVPR Member: $75  
Non-Member: $125

**Recertification Application**

[Apply Now]

Step 2.
Once you are logged into your AACVPR Profile, you will see the demographic page below. Please ensure all the information displayed is correct. If you need to make any changes please click on the update profile link provided.

You are required to read and attest to the statement provided to continue, select the radio button and click next.
Step 3.

You will be presented with the recertification requirements for Continuing Education Credits needed to complete your CCRP Recertification. You will need to provide the following for each educational event then select add qualified CEs. Once you have entered the required information you will select Continue.

1. Event Title
2. Category – AACVPR Approved or Not Approved (use the drop down arrow)
3. Event Date
4. Total CE Awarded
5. CE Certificate (this is optional upload)

Continuing Education Credits

The CCRP Certification shall be renewed every three years. A three-year certification cycle has been established to maintain current knowledge with the ever-changing aspects of cardiac rehabilitation.

The certification renewal cycle will begin at the time of notification of passing the certification examination and continue through December 31st, three years later, and every three years thereafter. All certificants will be held to the December 1st deadline, regardless of his/her initial certification date. Subsequent certification cycles will begin on January 1st through December 31st, three years later.

The Professional Certification Commission has established the following requirements for certification renewal:
- 60 hours of continuing education credits (CEC) every three years
- 25 hours of which must be AACVPR-approved coursework

To review the CCRP recertification policy please click here. You will find information on activities for non AACVPR-approved credits and those that do not qualify for CEC credits.

Please submit proof of your acquired hours of CECs by documenting the Educational Program/Event’s title, date, and total credit hours earned.

Educational Event Title:

Category: Please select from the drop down to identify the category type.

Event Date:

Total CEC awarded

CE Certificates/Documentation: Choose File No file chosen

Add Qualifying CEs

Continue
Step 4.
You will be prompted to read and attest to the Recertification Policy, click on the box to complete your attestation and select submit application.

AACVPR Recertification Application

I authorize the Professional Certification Commission (PCC) to make whatever inquiries and investigations that it deems necessary or appropriate to verify my credentials and professional standing in order for me to qualify to sit for the certification exam for which I am applying. Further, I understand that the PCC will treat the contents of this application as well as all documents relating to certification as confidential, except as necessary to administer the certification program.

If I successfully attain re-certification and reclaim the CCRP designation, I authorize the PCC to release my name, mailing address, e-mail address, and other contact information to the American Association for Cardiovascular Rehabilitation (AACVPR) for the purpose of providing Association information.

I certify that all information provided on my application is true, correct, and complete. I fully understand that any significant misstatements or omissions may cause me to be ineligible to sit for the exam. I understand and agree that any misrepresentation, misstatement, or omission from this application, if discovered after certification has been awarded to me, may lead to revocation of the credential.

☐ I have read and understand the information provided above and in the Recertification Policy and agree to abide by the same.

Please allow 10 seconds for the submission to process and proceed to the payment submission screen.

Submit Application

Once you click Submit application, please allow up to ten seconds for the Payment screen below to appear.

Step 5.
You will be prompted to the Proceed to Payment screen. Please note applications will not be processed/completed until payment in full is received. You will be prompted to an invoice page you will select the invoice and complete your payment.

AACVPR Certification Application

Your submission has been received and is pending payment; select the link below to go to your outstanding payments once the payment is received and the order processed; you will receive an email to confirm your Application has been received.

Proceed To Payment

As always, please contact AACVPR at certification@aacvpr.org or (312) 321-5146 if you have any questions, and thanks again for taking the initiative to maintain your CCRP designation.