As we begin the new year, now is the time to review the AACVPR Cardiac and Pulmonary Registries with your staff. This will provide accuracy and completeness of your program outcome data.

To ensure consistency in the data entered, definitions of several of the data elements in the AACVPR Registries have been standardized. Most of the fields have help text in the registry that can be accessed by moving the mouse cursor over the field. All data entered must conform to these particular definitions. **When entering data, please also note the following:**

- It is not necessary to enter data in every field. Enter as much information as your program resources allow and protocols define.
- If you do not have data for a value, leave the field blank. Do not use data fields for anything but the data element for which it was intended.
- A zero means zero. Do not enter a zero into a field unless the value is truly zero.
- For some clinical and functional assessments, be sure to select the appropriate units, e.g., feet/meters or pounds/kilograms, for the value you are reporting.
- Do not guess. Please ask if you are uncertain of data field elements or definitions.

Please take a few minutes to complete the following with your staff. Resources on the various topics are linked below:

- **Review the data elements definitions** for the [Cardiac Rehabilitation Registry](https://www.aacvpr.org) and the [Pulmonary Rehabilitation Registry](https://www.aacvpr.org)
- **Review the data collection requirements** of the Performance Measures for Program Certification
- **Review data entry** to ensure your staff is entering the same data elements the same way to reduce errors and incomplete data fields
- **Review program reports** to verify program performance and identify Quality Improvement projects
- **Review the 2018 Annual Meeting Presentation** so that you have the most up-to-date information regarding the [Cardiac Rehabilitation Registry](https://www.aacvpr.org) and [Pulmonary Rehabilitation Registry](https://www.aacvpr.org)

If you have any questions about the above items, please contact registry@aacvpr.org.
New Year, New Staff?

If your program will have new team members join in 2019, ensure they have access to the required trainings in the system. Instructions for adding new registry users to your roster can be found here, and registry training instructions can be found here.

Additional Registry Training Videos & Resources

Registry User Training Video

The Registry User Training Video was designed to provide new users with a comprehensive overview of the Cardiac and Pulmonary registries and to provide users with answers for frequently asked questions. If you started using the registry prior to 2017, consider viewing the video as a refresher for registry use best practices.

Registry Applet Instructions

In the process of completing your Program Certification application? Don’t forget that the registries collect all of the data you’ll need to complete the Performance Measure calculations, and that you can use the Registry Performance Measures Calculation Applet to pull the numbers necessary for your application. Click here to download a quick guide on using the Applet for your Program Certification application.

Not certifying this year but want to check your progress against the performance measures? Email registry@aacvpr.org for a customized link to the applet to review your program’s performance today! Please just provide us with the name of your program, the registry type, and that you would like to obtain the Program Certification Applet link in your message.

---

The AACVPR Outpatient Data Registries are sponsored by:

CEDARON

LSI

SCIFIT

SCOTTCare

WelchAllyn

The AACVPR Outpatient Pulmonary Rehabilitation Registry is endorsed by:
If you have any questions, please call 312-321-5146 (Option 1) or email registry@aacvpr.org.