AACVPR Registry Applet – 2018 Program Certification Application Integration

Instructions

Please note: if your program isn’t currently reporting information into the registry, this feature will not work for you.

Registry Applet Page Load Times: Registry applet pages may take up to a minute or more to load the statistics due to the amount of data being processed and analyzed.

The applet will allow programs to quickly and easily access key data for the Program Certification performance measures without having to go to the live registry website. The applet is only applicable for the performance measure pages of the application. You do not need to use the applet to pull your performance measure data, but if you use the registries, the required data will be much easier to find and enter into your application.

To access the registry data applet and pull the necessary data, please follow the instructions below:

1. When viewing the Improvement in Functional Capacity page, Optimal Blood Pressure Control page, Improvement in Depression page, Tobacco Use Intervention page, and the Improvement in Depression page in the cardiac rehab program certification application, or when viewing the Improvement in Functional Capacity page, the Improvement in Dyspnea page, or the Improvement in Health-Related Quality of Life page in the pulmonary certification application, you will notice a link to the registry data applet. This link will only work if your program currently uses the registry.

2. Click on the link within the performance measure page to open the registry applet as is indicated in the screenshot below:
3. You will be presented with options within the applet window for selecting the date range for your data query, the performance measure category, and the performance measure metric you would like to use. Please see the screenshot below for an example:

![Screenshot of the applet window]

4. As you may notice, the date range for your data will automatically default to January 1, 2017 – December 31, 2017. **Please note:** programs certifying in 2017 had the option to start collecting their performance measure data as late as July 1, 2017. Please just adjust the start date to in the date range field to the start date your program has chosen to use.

5. The performance measure category will automatically default to the selection based on the certification application page. For instance, if you are on the Improvement in Dyspnea page in the PR Application, the category will automatically default to “Dyspnea” as indicated below:

![Another screenshot of the applet window]
6. Please then select the metric your program would like to use to fulfill the performance measure. You will see a drop-down list outlining your options as indicated in the screenshot below:

![Screenshot of program data filter engine with metric selection]

7. It is important to note that the data from the applet does not automatically populate the corresponding certification page fields on your certification application. We are not able to create a direct link to the application due to HIPAA regulations. Therefore, please copy & paste or write down values and manually enter them into the appropriate certification fields.

8. You will see the corresponding denominators and numerators for the performance measures displayed like in the screenshot below:

![Screenshot of applet with denominators and numerators]

**Note on denominator exclusions:** If your patient data has been entered correctly, the calculations will automatically exclude individuals described as denominator exclusions in the Performance Measures.

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9. Please then copy and paste the data for the numerator and the denominator into the corresponding field within your program certification application.

**Please note:** To ensure that your application meets the program certification application requirements, we suggest the following:

- Please be familiar with the performance measures so you can effectively describe your patient outcomes.
- For best results, ensure all patients that have completed your program are entered into the registry, and that their data records are as accurate and complete as possible.
- Be sure to complete all additional required fields on the performance measures pages in addition to the data point fields.

Thank you for your interest in the AACVPR Registry Applet! Should you have any questions, please do not hesitate to contact us at registry@aacvpr.org or certification@aacvpr.org with any questions or concerns that you may have.